

**Monadnock Regional School District (MRSD)**  
**School Board Meeting Minutes**  
**(Approved Minutes)**  
**September 17, 2013**  
**Monadnock Regional MS/HS, Swanzey, NH**

**Members Present:** Ed Jacod, Barry Faulkner, Pat Bauries, Dan Coffman, Mike Morrison, James Carnie, Phyllis Peterson, Lisa Steadman and Mike Blair.

**Absent:** Winston Wright, Robert Smith, Richard Thackston, Eric Stanley and unassigned seats from Sullivan and Roxbury.

**Administration present:** K. Craig, Assistant Superintendent and J. Fortson, Business Manager.

P. Bauries opened the meeting at 7:00 PM.

“The goal of the Monadnock Regional Board is to be the Best School District in the State.

**1. PUBLIC COMMENTS:** Erin of Swanzey commented on the overcrowded PE classes at Cutler. She said they are unfair and dangerous. She asked the Board take this issue up during their meeting.

**2. Consent Agenda: MOTION:** P. Peterson **MOVED** to accept the September 3, 2013 School Board Meeting Minutes as presented. **SECOND:** E. Jacod **VOTE:** 7.475/0/2.156/5.369. **Motion passes.**

**MOTION:** P. Peterson **MOVED** to accept the September 3, 2013, 10:10 PM Non-Public Meeting Minutes as presented. **SECOND:** E. Jacod. **VOTE:** 8.533/0/1.099/5.369. **Motion passes**

**MOTION:** P. Peterson **MOVED** to accept the September 3, 2013, 9:50 PM Sealed Non-Public Meeting Minutes as presented. **SECOND:** E. Jacod **VOTE:** 7.475/0/2.156/5.369. **Motion passes. These minutes were discussed in non-public session and amended.**

**3. Student Government Report:** Cameron Barth informed the Board the Student Government has been very busy preparing for Homecoming, which will be Oct. 8-11. During the week of Homecoming each day they will have a theme to dress up for that particular day. They will hold a pep rally on Friday, announce the court, have a bon fire and possible fireworks, the parade will start at 11:00 AM on Saturday and all the clubs can become involved. They will hold an Activities Fair at lunch to see if people want to join the many clubs. They Key Club will run the Activities Fair with the help of the Student Government. Members will meet with J. Butterfield to plan the event.

**4. BUSINESS MANAGER'S REPORT:** J. Fortson explained she is spending a majority of her time on the new substitute calling system. She gave the Board a snapshot of what the program does. She said there are some growing pains with it but it is pretty good. All substitutes are not preferred until feedback is received. There is a motion from the Finance Committee regarding bids on automobiles for the Special Ed. Program.

**5. ASSISTANT SUPERINTENDENT REPORT:**

**5a. Curriculum Report:** P. Bauries mentioned the Board has been receiving the reports from Superintendent Corriveau, Assistant Superintendent Craig, T. Kennett and the principals. She would hope the Board reviews the reports and ask questions if needed.

K. Craig asked if there were any questions from the Board regarding her report. She reported the Science NECAP scores have been released but not to the public as of yet. The Board will receive a complete report at the next meeting. K. Craig reported on great summer work in the District. The chrome books are out and the students are getting a lot of use. K. Craig mentioned Emerson is a Focus School. The teacher evaluation models are being rolled out and we have meetings planned for each of the schools. There are 61 students enrolled in the River Valley College courses. J. Carnie is concerned with the fact Emerson is a Focus School. K. Craig commented we are developing a plan at Emerson and they will receive funds from the State to help reduce the gap. M. Morrison suggested evaluating the students in a different way besides the traditional way. He suggested performance based assessments. D. Coffman asked about the new substitute calling system. He said 101 absentees in 3 weeks is a lot. He asked for a report on absentees once in awhile.

**6. SUPERINTENDENT REPORT:**

**6a. Correspondence and Announcements:** K. Craig reported L. Corriveau would like to see an increase in students taking the SATs. Ms. Heather Gage and Dr. Scott Mantie from the DOE will not be presenting tonight. L. Corriveau attached articles for the Board to review.

**6b. Other Issues of Importance:** There are no other issues at this time.

**7. BOARD CHAIR REPORT:** P. Bauries asked the Board for a moment of silence for the victims at the Washington Navy Yard. She commented that this District is fortunate to have a SSO who along with the District are focused on staff and student safety. P. Bauries informed the Board E. Johnson representing Roxbury has resigned from the School Board. The representatives from the DOE will not be presenting tonight but will present during an Education Committee Meeting either on October 2, 2013 or October 9, 2013. J. O'Shaunessey has requested any documents in regards to the Cooperative School District in 1962 should be forwarded to his office. **MOTION:** E. Jacod. **MOVED** to forward any document regarding the Cooperative School District in 1962 to J. O'Shaunessey's office. **SECOND:** P. Peterson. **DISCUSSION:** J. Carnie would like to receive copies of the documents as well. The information will be in an email or in the Board packets. **VOTE:** 9.631/0/0/5.369. **Motion passes.** P. Bauries informed the Board of a copy of the opinion from Upton and Hatfield regarding the vacancy issue. J. O'Shaunessey says the prior opinion is the opinion of council. P. Bauries would declare nothing wrong with the policy. It gives the School Board the option to fill the vacancies. The legislature in Concord took it away. A Swanzey vacancy can be

voted on by the Swanzey Board any other towns need to be filled by their select boards. The Policy Committee will bring the policy to the next meeting.

## **8. SCHOOL BOARD COMMITTEE REPORTS:**

**8a. Budget Committee Report:** The committee will be meeting on Sept. 24, 2013.

**8b. Cheshire Career Center:** There is no report from the CCC.

**8c. Negotiations/Human Resource Committee:** E. Jacod reported the committee has not met.

**8d. Community Relations:** L. Steadman reported the committee met tonight prior to the Board meeting and discussed the successful meet the principal events at Mt. Caesar and Cutler. The CRC will meet in Roxbury on October 1, 2013.

**8e. Finance Committee:** J. Carnie reported the committee met last week. The committee discussed the Sullivan deed and raised questions on the funds for the building. No action was taken. They did discuss interest to Sullivan. There are a few motions from Finance. The committee had a report from the Business Manager and T. Kennett. The committee discussed the trees at Wilcox. There needs to be something done with the trees before the repairs begin to the Wilcox building. The Special Ed. vans were discussed and there will be a motion later in the meeting. There was discussion regarding LGC pay out and discussion on the SSO. They had discussion on the Right to Know request.

**8f. Education Committee:** J. Carnie reported the committee met and discussed the Pappagallos dinner. J. Carnie stated there was no meeting. They discussed Preschool and students coming to school prepared. There was a lot of discussion on the 32 students at Gilsum. There is no decision but a lot of questions from the Finance and Education Committees. Some suggestions were made but no decisions. They discussed Emerson being a Focus school. M. Blair commented that the meeting at Pappagallos was a meeting with a quorum. D. Coffman commented on the Common Core presentation being postponed because they were going to the Education Committee. He would like to hear the entire presentation. He is concerned with the interpretation from the Education Committee. He is very uneasy and does not like that we have rescheduled without the Board approval. J. Carnie commented on the meeting at Pappagallos. He said the meeting has to be called by the Chair voted on by the Board and it has to be held in the District property. It was a workshop. P. Peterson commented 15 minutes for a Common core presentation is not enough time. L. Steadman would like to see the presentation at the Board level. M. Blair said it is important for the full Board to hear it. It is not a 15 minute conversation. It was suggested to have a special meeting for the DOE presentation.

**8g. Facilities Committee:** E. Jacod reported the committee met on September 10, 2013. Most of the discussion was on the Wilcox building. There are two quotes for the tree work. The next meeting is on October 8, 2013. J. Fortson informed the Board there are no bids for

the Wilcox building repairs because the insurance is paying for it. D. LaPointe will oversee the work.

**8h. Policy Committee:** M. Blair reported the committee met Sept. 11, 2013 and discussed the unfilled vacancies. They would like to have J. Fortson at the next meeting to discuss the petty cash. They would also like to invite T. Kennett to the meeting. The next meeting is on October 9, 2013.

**8i. Technology Committee:** M. Blair reported the committee did not meet. The chrome books are in the MS and the 9<sup>th</sup> grade will receive them Thursday. All the elementary schools have received the chrome books or will receive the chrome books. The elementary school parents felt that the students should not take the chrome books home right away. The schools may wait until Christmas to take them home. The feedback on the chrome books is great. The Budget Committee has asked for a survey on the chrome books and it is being worked on. The next meeting is on Sept. 24, 2013.

**8j. Sports Task Force:** There is no report from the committee. J. Fortson explained she had requested the minutes from the committee and they were not available. It was not the fault of the committee but the SAU.

## **9. OLD BUSINESS: MOTION:**

**9a. Other Old Business as may come before the Board:** M. Morrison asked the location of the SSO office. He thought it was agreed that he would be in the MS/HS. The SSO is in the Maintenance building. N. Richardson is his supervisor. He is a district employee. He is not only in the MS/HS but in the other schools in the District. D. Coffman would like a monthly report from the SSO.

## **10. NEW BUSINESS:**

**10a. Motions from the Finance Committee: MOTION:** J. Carnie **MOVED** on behalf of the Finance Committee to have the Business Manager charge the Sullivan School District an interest of 10% on all outstanding obligations due to the Monadnock School District, including the sale of the Sullivan school and all final costs for the Sullivan withdrawal and to have our legal attorney aggressively pursue the overdue balance. **SECOND:** P. Peterson. **DISCUSSION:** J. Carnie explained this Sullivan withdrawal was supposed to be settled by July 1, 2013. There seems to be no action on the part of the Sullivan school board to settle their financial responsibility from the Sullivan withdrawal agreement. It was asked if this issue was against any DOE issue. J. Carnie commented the interest does not apply to the students. It was agreed to when the Sullivan Withdrawal Agreement was approved. D. Coffman commented that this is premature and he would urge the Board to wait. J. Fortson is in touch with the Business Manager for Sullivan. B. Faulkner commented that he does not believe we will ever collect and why make a bigger problem. J. Carnie commented we need to be able to pay our bills. They agreed to the withdrawal obligations and presented it to the State Board. E. Jacod commented with Sullivan leaving we do not get the adequacy and that would help. **VOTE:** 4.301/5.330/0/5.369. **Motion fails.**

**MOTION:** J. Carnie **MOVED** on behalf of the Finance Committee to have the Business Manager obtain bids on the removal of the trees along side of the Wilcox building.

**SECOND:** P. Peterson. **DISCUSSION:** J. Carnie explained the full Board has approved going forward with the repairs to the Wilcox building and the trees on the side of the building are in distress. J. Fortson explained she has received two bids to date. **VOTE:** 8.798/0/.833/5.369. **Motion passes.**

**MOTION:** J. Carnie **MOVED** on behalf of the Finance Committee to have the Business Manager and the Director of Student Services obtain bids on used vans/car to replace three District vans. **SECOND:** M. Blair. **DISCUSSION:** J. Carnie explained T. Kennett had spoken on the savings to the district of over \$70,000.00 in using our own vans. We are now in dire need of replacing three of our existing vans. The funds are in the 2013-2014 budget. J. Fortson has already received the bids on the vehicles. **J. Carnie and M. Blair withdraw their motion.**

**MOTION:** L. Steadman **MOVED** to accept the bid in the amount of \$11,437.00 for the 2010 Chevrolet Cobalt and the bid in the amount of \$ 21,751.00 for the 2011 Toyota Sienna. **SECOND:** M. Blair. **VOTE:** 8.573/0/1.058/5.369. **Motion passes.**

**10b. Motions from the Education Committee:** **MOTION:** J. Carnie **MOVED** on behalf of the Education Committee to move forward with the PSAT for all sophomores, and to find the cost funding within the current budget. **SECOND:** M. Blair. **DISCUSSION:** J. Carnie explained Dr. Corriveau and K. Craig believe that this would give the sophomore students a clear understanding of what to expect with the SAT's. The total cost to the district would be about \$4000.00, well worth the cost. **VOTE:** 9.631/0/0/5.369. **Motion passes.**

**10c. Motions from the Facilities Committee:** There are no motions from Facilities.

**10d. Motions from the Policy Committee:** **MOTION:** M. Blair **MOVED** on behalf of the Policy Committee to accept the updated Policy EFCA-School Lunch Payment Policy as corrected. **SECOND:** L. Steadman. **DISCUSSION:** P. Peterson made a friendly amendment to the motion to add "or his designee" in paragraph four and strike field trips in 6.5. **VOTE:** 8.448/0/1.183/5.369. **Motion passes.**

**10e. Motions from Other Committees as needed:** There are no other motions.

**10f. Action on the Manifest:** **MOTION:** B. Faulkner **MOVED** to accept the manifest in the amount of \$1,393,118.23. **SECOND:** P. Peterson. **VOTE:** 9.631/0/0/5.369. **Motion passes.**

**10g. New Business:** K. Craig updated the Board on upcoming field trips and fundraisers. **MOTION:** M. Blair **MOVED** to approve the Ferry Beach Ecology Field Trip on May 5-9, 2013. **SECOND:** P. Peterson. **VOTE:** 9.631/0/0/5.369. **Motion passes.**

**11. SETTING NEXT MEETING'S AGENDA:** The next meeting will take place in Roxbury.

**12. Public Comments:** There are no Public Comments.

**13. 9:32 PM MOTION:** J. Carnie **MOVED** to enter into Non-Public Session under RSA 91-A:3 II ( c ) Matters which, if discussed in public, would likely affect the reputation of any person.

**SECOND:** P. Peterson **VOTE:** E. Jacod, J. Carnie, D. Coffman, B. Faulkner, M. Blair, P. Peterson, L. Steadman, M. Morrison and P, Bauries. 9.631/0/0/5.369. **Motion passes.**

**14. 10:07 PM MOTION:** M. Blair **MOVED** to enter into Non-Public Session under RSA 91-A:3 II (b) Hiring of a Public Employee: **SECOND:** P. Peterson **VOTE:** E. Jacod, J. Carnie, D. Coffman, B. Faulkner, L. Steadman, P. Peterson, M. Blair, M. Morrison and P. Bauries. 9.631/0/0/5.369. **Motion passes.**

**15. Public Session:** J. Carnie asked if the Board votes in non-public session to hire an employee, a new hire. P. Bauries explained the Board does vote in non-public.

**16. Motion to adjourn: MOTION:** E. Jacod **MOVED** to adjourn the meeting at 10:37PM.  
**SECOND:** P. Peterson **VOTE:** 9.631/0/0/5.369. **Motion passes.**

Respectfully submitted,

Laura L. Aivaliotis  
Recording secretary